

Using Word to Create an Invitation

4-5th Grade

Your invitation must have:

1. Background page color (**Page layout**)
2. A border (**Page layout**)
3. Text with different fonts, sizes, and color (**Home**)
4. Word Art at least once (**Insert**)
5. Clip Art (**Insert**)

You must also show that you can:

6. Open a WORD Document
7. Center text (**Home**)
8. Bold, Italicize, & underline text (**HOME**)
9. Save your form to folder



